



EMPLOYEE APPLICATION FORM

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Position applied for: _____ at **APEC/ASEC**

1 Name

2 Sex Male Female

3 Date of Birth

4 State & Nationality

5 Marital Status

6 No. of Children/Sex /Age

7 Present Address

E-mail id:
Tel No.: (A contact phone number must be given)

8 Permanent Address

E-mail id: Tel No.: (Off)
(Res) Fax :

9. School(s) studied at:

Grades	Name of School	Board*	Medium of Instruction
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*I.G.C.S.E./C.B.S.E. /C.I.S.C.E / State Board (Please mention name of the State / others)

10. Academic Qualifications (B.A. / B.Sc. / M.A. / M. Sc. etc)

Examination	Board / University	Subjects	Year of passing	Grade / Division
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11. Professional Qualifications (PGCE, Cert. Ed. / B. Ed. / M. Ed. etc.)

Examination	Board / University	Subjects	Year of passing	Grade / Division
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13. Teaching Experience (Please list latest to top in reverse chronological order)

Position / Designation	School / College/ Commercial Organisation	Medium of instruction of school	Board affiliated to	Worked From To	Subject(s) Taught	Classes Taught	Additional Duties / Resp. *
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- I.G.C.S.E., C.B.S.E / C.I.S.C.E / State Board etc.

* You may add one additional A-4 size sheet for further relevant information.

14. Present post held: _____

Grade: Primary / Middle / Secondary / TGT / PRT (where applicable)

15. Computer literacy

Proficiency in	Yes	No
MS Word		
Excel		
Internet & e-mail		
Please list the names of other teaching software you know/ familiar with, if any here:		

16. General / other interests (mention games, hobbies, activities in which you have achieved notable proficiency)

Game / Activity / Hobby	Level of Proficiency Club/School/College/Univ./State level	Achievements, if any

17. Languages known:

Language	Read	Write	Speak

18. **Have you applied for a post at SAI International before?** Yes / No

If yes, were you called for an interview? Yes / No

If yes, please state the year. _____

Did you receive any communication from the SAI International before after the interview?
Yes / No

20. **Names and addresses of three professional referees** (preferably one from your present organisation/school)

1.
Tel. No. (Off) (Res) Email id:
2.
Tel. No. (Off) (Res) Email id:
3.
Tel. No. (Off) (Res) Email id:

21. DECLARATION

I hereby declare that the above given information by me is true and correct to the best of my knowledge. I understand that in case of false information, my application will be rejected.

Date: _____

Signature of the Applicant